

# How to Start a Brewery Checklist

## 1. Choose a name and trademark it. $\Box$

- 1.1. Think about what makes your brewery unique.  $\Box$
- 1.2. Perform a name availability search.  $\Box$
- 1.3. Trademark your name.  $\Box$

## 2. Write a business plan. $\Box$

- 2.1. Start with an outline.  $\Box$
- 2.2. Create a detailed financial plan.  $\Box$

## 3. Find a location. $\Box$

- 3.1. Choose between leasing and purchasing a property.  $\Box$
- 3.2. Determine your required square footage.  $\Box$
- 4. Form a legal entity.  $\Box$ 
  - 4.1. Choose a legal structure.  $\Box$

## 5. Hire employees. $\Box$

- 5.1. List what positions need to be filled.  $\Box$
- 5.2. Advertise job opportunities.  $\Box$
- 5.3. Train new employees.  $\Box$

# 6. Get a license from the TTB. $\Box$

- 6.1. Visit the TTB website.  $\Box$
- 6.2. Navigate to the "beer resources" section.  $\Box$
- 6.3. Click "Brewer's Notice," then "Apply Online."  $\Box$

#### 7. Get state licenses.

7.1. Find out what licenses are applicable in your state.  $\Box$ 

#### 8. Choose distributors. $\Box$

- 8.1. Build relationships in the industry.  $\Box$
- 8.2. Talk to retailers.  $\Box$

#### 9. Create a brewing production schedule. $\Box$

9.1. Analyze sales data.  $\Box$ 

