How to Start a Business in Connecticut
Checklist

1. **Form your business.** ☐

    1.1. Review formation options in Connecticut. ☐

    Review the four types of legal structures available and choose the structure that suits your business's tax requirements.

    1.2. Name your business. ☐

    Brainstorm name ideas, check name availability, and register it with the Secretary of State.

    1.3. Get an employer identification number. ☐

    Apply for an EIN with the IRS.

    1.4. Register your business in Connecticut. ☐

    Complete and file formation documents with the Connecticut Secretary of State. Sole proprietorships and general partnerships do not need to file any formal papers.

    1.5. Obtain necessary permits and licenses. ☐

    Visit the Connecticut Licensing Info Center for more information on the types of permits and licenses you need to start your business.

2. **Register your business for taxes.** ☐

    2.1. Register for a sales or vendor's use tax. ☐

    You can apply for sales tax, file, and make payments using the Taxpayer Service Center (TSC).

    2.2. Register for withholding tax. ☐

You can file electronically with the Taxpayer Service Center (TSC) or you can download the registration form and hand it in to a local government office.

2.3. Register for corporation business tax. ☐

Find out if your business qualifies for corporation business tax. If liable, you'll need to file a Corporation Business Tax Return and make payments electronically by using the Taxpayer Service Center (TSC).

3. **Hire employees and report them to the state.** ☐

3.1. Go to the Connecticut Department of Labor Website. ☐

All employees must be reported to the New Hires division of the Department of Labor.

3.2. Obtain Workers' Compensation Insurance. ☐

Check out the State of Connecticut Workers' Compensation Commission website for more information on claims and rates.

3.3. Display mandatory posters in your place of business. ☐

Display state-mandated posters in populated workspaces.