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## How to Start a Business in Nebraska Checklist

### 1. Form your business.

#### 1.1. Review Nebraska formation options.

Research the different types of legal structures available in Nebraska. Choose the business structure that suits your business's tax and liability requirements.

#### 1.2. Name your business.

Generate name ideas, check availability with the state, and if available, register your chosen name with the Nebraska Secretary of State.

#### 1.3. Get an Employer Identification Number.

Apply for an EIN on the IRS website.

#### 1.4. Register your business in Nebraska.

Complete and file articles of formation with the state if you're starting an LLC, LP, LLLP, or a corporation. Sole proprietorships and general partnerships do not need to file formation papers.

#### 1.5. Obtain necessary permits and licenses.

Check the Nebraska state website to find out which types of permits or licenses apply to your business. Nebraska does not issue a statewide business license.

### 2. Register your business for taxes.

#### 2.1. Register for a sales/use tax.

Apply for sales/use tax with the Nebraska Department of Revenue.

#### 2.2. Register for withholding tax.

Complete and file the Nebraska Tax Application, Form 20 with the Nebraska Department of Revenue to apply for withholding tax.

2.3. Register for corporate income tax.

Complete and file the Nebraska Corporation Income Tax Return, Form 1120N with the Nebraska Department of Revenue to apply for corporation income tax.

**3. Hire employees and report them to the state.**

3.1. Go to the Nebraska State Directory of New Hires website.

Report all newly hired employees within 20 days of employment to the Nebraska State Directory of New Hires. You can report all employees on the state's directory website.

3.2. Obtain Workers' Compensation Insurance.

Contact Nebraska Workers' Compensation Court for more information and exceptions.

3.3. Display mandatory posters in your place of business.

The state of Nebraska mandates that all businesses display informational posters around populated workplace areas.