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## How to Start a Business in North Dakota Checklist

### 1. Form your business.

#### 1.1. Review North Dakota formation options.

There are six main types of business entities in North Dakota, but there is a dozen overall. Choose the one that suits your business best.

#### 1.2. Name your business.

After checking to see your name does not exist, register your business name with the Secretary of State's Office.

#### 1.3. Get an Employer Identification Number.

Apply for an Employer Identification Number at the IRS.

#### 1.4. Register your business in North Dakota.

Sole proprietorships and partnerships do not need to file with the state. LLCs and corporations must file online.

#### 1.5. Obtain necessary permits and licenses.

Check the North Dakota Attorney General Licensing page to see if your business requires any special licenses. If you do, apply for them online.

### 2. Register your business for taxes.

#### 2.1. Register for sales and uses tax.

Register your business online with the North Dakota Office of State Tax Commissioner.

#### 2.2. Register for income tax withholding.

Register your business online with the North Dakota Office of State Tax Commissioner.

**3. Hire employees and report them to the state.**

**3.1. Purchase workers' compensation insurance.**

Buy this insurance coverage from North Dakota Workforce Safety and Insurance.

**3.2. Report new hires to the North Dakota Department of Human Services.**

Provide the necessary information for every new employee and rehire.