

[Street address, city, state ZIP]
[Phone] · [Email] · [Website]
[State repair-shop registration or license #, where required]

Estimate # [0001]
Date [MM/DD/YYYY]
Valid until [MM/DD/YYYY]
Ready [same day / date]

[Customer name]
[Street address]
[City, state ZIP]
[Phone or email]

[Year, make, model, engine, mileage · VIN]
Reported: [what the customer described] · Found: [the
cause, with any code]
[When it will be ready; parts on hand or ordered]

Estimated total

[Amount — what it books, and when the balance is due]

[The repairs listed, the road test, the old parts kept — and what isn't: the option, anything the road test turns up.]

HOW TO PAY

[Nothing until the car is ready, or a deposit for special-order parts. Card, cash or check at pickup.]

Free template from zarla.com/guides/auto-repair-estimate-template. Replace every [bracketed] line and delete the rows you don't need. Want estimates your customers accept online? Zarla sends quotes as one link from the same dashboard as your website and drafts the invoice when they say yes; on a paid plan with Stripe connected, that invoice carries a pay-now button: zarla.com/features/quoting-software