

[Your business name]

[Street address, city, state ZIP]

[Phone] · [Email] · [Website]

[State contractor license #] · [solar registration, if any]

INVOICE

Invoice # [0001]

Date [MM/DD/YYYY]

Due [MM/DD/YYYY]

Milestone [n] of [n] — [signing / permit / delivery /
installed / PTO]

BILL TO

[Customer name]

[Street address]

[City, state ZIP]

[Phone or email]

SYSTEM

[kW] rooftop PV — [n] × [W] panels, [inverter], [battery]

System price \$[price] · paid to date \$[amount]

[Install, inspection and interconnection dates]

DESCRIPTION	QTY	RATE	AMOUNT
Milestone [n] — [what it marks] [x]% of the system price, per the quote dated [date]			
Adder requested at install — [what] [Date added]			
Battery / EV charger / panel upgrade — [model]			
Permit and inspection fees — at cost [Receipt attached]			
Utility interconnection fee — at cost			
Roof or electrical work found at install — [what]			
		Subtotal	
		Sales tax / GST / VAT ([rate]%)	
		Deposit received	
		Balance due	

PAYMENT

[Due within [7] days. How to pay.]

WHAT'S NEXT

[Interconnection timing, switch-on, monitoring app.]

Free template from zarla.com/guides/solar-invoice-template. Replace every [bracketed] line and delete the rows you don't need. Want invoices your customers can pay online? On a paid plan, Zarla sends them with a pay-now button from the same dashboard as your website: zarla.com/features/invoice-generator