[YOUR MOVING COMPANY]

# NEW HOME CHECKLIST

*Moving in — before the truck, on the day and through the first week*

New address: _____ Move-in date: _____

Water valve: _____ Breaker panel: _____ Gas valve: _____

## BEFORE THE TRUCK ARRIVES

- ☐ Photograph every room empty, before a single box comes in
- ☐ Clean the empty kitchen and bathrooms first, inside every cabinet
- ☐ Check the power, water, gas and internet are all on
- ☐ Tape a room name on every door so the crew knows where boxes go
- ☐ On hand for the first night: toilet paper, soap, a shower curtain, a plunger, trash bags
- ☐ Tools out: a screwdriver, hammer, tape measure, flashlight and box cutter

## MOVING-IN DAY

- ☐ Check each numbered box off the inventory sheet as it comes in
- ☐ Put the beds together and make them before you unpack anything else
- ☐ Run every tap, flush every toilet, and try every light and outlet
- ☐ Write down anything broken and tell the landlord or builder that week

## SAFETY, THE FIRST WEEK

- ☐ Rekey or replace the outside locks
- ☐ Locate the main water valve, gas valve and electrical panel; label the breakers
- ☐ Press the test button on every smoke and CO alarm
- ☐ Change the furnace or AC filter and clean the dryer vent

## SETTLING IN

- ☐ New address to the DMV, bank, insurer, employer and voter office
- ☐ Find out the trash and recycling pickup days

Keep the empty-room photos and the list of anything broken with the rest of your moving paperwork.

**[Your moving company] · [Your phone] · [Your website]**

Free from zarla.com/guides/move-out-checklist. Replace every [bracketed] line. Send it with your quote: zarla.com/website-builder/moving