[YOUR PET SITTING BUSINESS]

PET SITTING CHECKLIST

Everything your sitter needs, on one sheet — check off each line as it's set out or written down

Pet(s): _____ Owner: _____

Owner's phone: _____ Away from: _____ Back on: _____

Sitter: _____ Sitter's phone: _____

FEEDING, WATER AND TREATS

- ☐ Food measured out or marked on the tub: the brand, the amount per meal and the meal times
- ☐ Where the food, bowls, treats, scoop and can opener live
- ☐ Treats: how many a day, and what's off the menu for this pet
- ☐ Water bowls: where they are and how often they're refilled
- ☐ Anything this pet steals or can't have: people food, the trash, the other pet's bowl

MEDICATION AND HEALTH

- ☐ Each medicine on the write-in lines below: the name, the dose, the time and how it's given
- ☐ Medicines, pill pockets and the syringe or dropper set out where the sitter can find them
- ☐ Allergies, conditions, and anything that's normal for this pet but wouldn't be for another
- ☐ Vaccination record and tag where the sitter can find them; microchip number written down
- ☐ What this pet does when it's unwell, and when a call to the vet can't wait

WALKS, LITTER AND ROUTINES

- ☐ Walk times, the usual route and how long each walk runs
- ☐ Leash, harness and poop bags by the door; whether the pet goes off leash, and where
- ☐ Dogs this pet shouldn't meet, and how it behaves with other dogs, kids and strangers
- ☐ Litter box: where it is, how often it's scooped, where the litter and bags live
- ☐ Bedtime, crate or free roam, where the pet sleeps, and the doors that stay open or shut
- ☐ Favorite toys, hiding spots, and what calms this pet in a storm or fireworks

THE HOUSE

- ☐ Keys, codes and the alarm, and who else has a key
- ☐ Where the towels, cleaning supplies and the vacuum are, for accidents
- ☐ Thermostat setting, lights to leave on, blinds, and the rooms that stay closed
- ☐ Trash day, mail, plants and anything else the sitter is looking after
- ☐ Wi-Fi name and password, if the sitter is staying over

BEFORE YOU LEAVE

- ☐ Enough food, litter and medicine for the whole trip, plus a few extra days
- ☐ Carrier or crate where the sitter can grab it
- ☐ This sheet on the fridge, and a copy with the sitter
- ☐ A photo of each pet on the sitter's phone, in case one gets out
- ☐ Tell the vet you're away and who's looking after the pet

MEDICATION

Medicine: _____ Dose: _____ Time: _____ How: _____

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VET AND EMERGENCY CONTACTS

Regular vet: _____ Phone: _____

24-hour emergency vet: _____ Phone: _____

Someone local with a key: _____ Phone: _____

Where you're staying: _____ Second phone: _____

Keep one copy on the fridge and give one to the sitter. A pet sitting business sends this sheet to every new client before the meet-and-greet; the owner fills it in, the sitter works from it on every visit.

[Your pet sitting business] · [Your phone] · [Your website]

Free from zarla.com/guides/pet-sitting-checklist. Replace every [bracketed] line. Put the pet sitting checklist on your website so new clients know what to have ready before the first visit, and send the quote and the invoice from the same place: zarla.com/website-builder/pet-care