

# WEB DESIGN AGREEMENT

Between: [Your business name] ("Designer")

And: [Client business name] ("Client")

Date: [Date]

A starting point, not legal advice. Have a lawyer where you work review it before you use it.

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## 1. The work

Designer will build the website described in the proposal dated [date] (the "Proposal"), which is part of this agreement. Work outside the Proposal is quoted separately before it starts.

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## 2. Timeline and approvals

Designer will deliver a first draft by [date]. Client will review within [5] business days. The price includes [2] rounds of changes; further rounds are billed at [rate] per hour. Delays in Client content or approvals move the launch date by the same time.

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## 3. Fees and payment

Invoices are due within [14] days. Late payments may pause work until the account is current.

Website build: \_\_\_\_\_

Deposit due on signing: \_\_\_\_\_

Balance due at launch: \_\_\_\_\_

Monthly plan: \_\_\_\_\_

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## 4. Client content

Client supplies text, photos, logos and business details and confirms it has the right to use them. Designer may write copy where the Proposal says so; Client approves it before launch.

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## 5. Ownership

Client owns its domain name, its content and the finished text and images made for the site once the build is paid in full. The domain is registered in Client's name, and Client has its own login to the website platform. Designer may show the finished site in its portfolio unless Client objects in writing.

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## 6. Platform and hosting

The site is built and hosted on [platform]. Its plan fees are [included in the monthly plan / paid by Client directly], and use of the platform is subject to its own terms.

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## 7. Monthly plan

The monthly plan covers the services listed in the Proposal. Either party can end it with [30] days' written notice. When it ends, Designer hands over any logins it holds for Client's accounts.

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## 8. Warranties and liability

Designer will do the work with reasonable skill and care. Designer can't guarantee search rankings, traffic or sales. Designer's total liability under this agreement is limited to the fees Client paid in the [12] months before the claim.

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## 9. Ending the agreement

Either party can end this agreement with written notice if the other seriously breaches it and doesn't fix the breach within [14] days. Client pays for work done up to that date.

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## 10. General

This agreement and the Proposal are the whole agreement. It's governed by the laws of [state / country]. Changes must be in writing and signed by both parties.

### Client

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Designer

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Free template from [zarla.com/guides/web-design-proposal-template](https://zarla.com/guides/web-design-proposal-template). Replace every [bracketed] line and delete what you don't need. The contract is a starting point, not legal advice.